

CAPALABA STATE COLLEGE

SENIOR CAMPUS



***Year 11 BLOCK EXAMS/
Year 12 MOCK EXAMS***

Term 3 2021

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BLOCK/MOCK EXAM TIMETABLE

YEAR 11/YEAR 12 Term 3, 2021 (Ver 100821)

Students are to attend all timetabled classes unless attending an Exam (including FORM)

DAY	TIME	SUBJECT	ROOM	SUPERVISORS
Mon 6 Sept	Form – Lunch 2 (8:30am – 11:40am) 3hrs	VHY122A (Possum Pantry)	HE02	VLASBE
	Period 1 – Period 2 (8:40pm – 10:20am) 90mins + 10mins	BIO122A PHY122A Paper 1 (MOCK Exam)	MA07	P1 – STEWTH P2 - MOORSH
	Period 3 – Lunch 2 (11:40pm – 1:20pm) 90mins + 10mins	BIO122A PHY122A Paper 2 (MOCK Exam)	MA07	WALLDE
	Period 3 – Period 4 (11:40pm – 2:30pm) 2hrs + 20mins	DRA112A Block Exam	MA06	MARTJO
	Period 3 – Period 4 (11:40pm – 2:30pm) 2hrs + 20mins	DRA122A (MOCK Exam)	MA06	MARTJO

DAY	TIME	SUBJECT(S)	ROOM	SUPERVISORS
Tues 7 Sept	Period 1 – Period 2 (8:40am – 11:00am) 2hrs + 10 minutes	ART122A (MOCK Exam)	MA07	P1 – ROBIJO P2 - HOWIVI
	Period 1 – Period 2 (8:40am – 11:05am) 2hrs + 15 minutes	MHS122A (MOCK Exam)	MA08	P1 – THOMIS P2 - WALLDE
	Period 1 – Period 2 (8:40pm – 10:20am) 90mins + 10mins	CHM122A Paper 1 (MOCK Exam)	MA06	P1 – MARTJO P2 - GOLLLO
	Period 3 – Lunch 2 (11:40pm – 1:20pm) 90mins + 10mins	CHM122A Paper 2 (MOCK Exam)	MA06	MERSKR
	Period 3 - Period 4 (11:40am – 1:50pm) 2hrs + 20 minutes	PED112A (Block Exam)	MA07	TRAVNI
	Period 3 - Period 4 (11:40am – 1:50pm) 2hrs + 20 minutes	MUS112A MUS122A (MOCK Exam)	LLC1	MOORSH

BLOCK/MOCK EXAM TIMETABLE

YEAR 11/YEAR 12 Term 3, 2021 (Ver 100821)

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DAY	TIME	SUBJECT(S)	ROOM	SUPERVISORS
Wed 8 Sept	Period 1 – Period 2 (8:40am – 11:00am) 2hrs + 10 minutes	ART112A (BLOCK Exam)	MA07	P1 – HOWABR P2 - MILLPE
	Period 1 – Period 2 (8:40am – 11:00am) 2hrs + 10 minutes	FNU112A (BLOCK Exam)	MA06	P1 – WILSKI P2 - STEWTH
	Period 1 – Period 2 (8:40am – 11:00am) 2hrs + 20 minutes	FTM122A (MOCK Exam)	LLC1	P1 - BENSDE
	Period 3 - Period 4 (11:40am – 2:00pm) 2hrs + 20 minutes	MUX122A (MOCK Exam)	LLC1	P3 – HOWABR Lunch 2 – P4 MORRDE

DAY	TIME	SUBJECT	ROOM	SUPERVISORS
Thurs 9 Sept	Period 1 – Period 2 (8:40pm – 10:15am) 90mins + 5mins	MAG122A Paper 1 (MOCK Exam)	MA07	MELLCH
	Period 1 – Period 2 (8:40pm – 10:15am) 90mins + 5mins	MAM122A Paper 1 (MOCK Exam)	MA06	BLOOKA
	Period 3 – Lunch 2 (11:40pm – 1:15pm) 90mins + 5mins	MAM122A Paper 1 (MOCK Exam)	MA06	THOMIS
	Period 3 – Lunch 2 (11:40pm – 1:15pm) 90mins + 5mins	MAG122A Paper 2 (MOCK Exam)	MA07	ARMITO

DAY	TIME	SUBJECT	ROOM	SUPERVISORS
Fri 10 Sept	Period 1 – Period 2 (8:40am – 11:05am) 2hrs + 15 minutes	BUS112A (Block Exam)	MA07	P1 – TRAVNI P2 - BLOOKA
	Period 1 – Period 2 (8:40am – 11:05am) 2hrs + 15 minutes	BUS122A (MOCK Exam)	MA07	P1 – TRAVNI P2 - BLOOKA
	Period 1 – Period 2 (8:40am – 11:05am) 2hrs + 15 minutes	AHS112A (Block Exam)	MA06	P1 – GRIFAL P2 - MILLPE
	Period 1 – Period 2 (8:40am – 11:05am) 2hrs + 15 minutes	AHS122A (MOCK Exam)	MA06	P1 – GRIFAL P2 - MILLPE

Internal assessment—examination administration

QCE and QCIA policy and procedures handbook	Policy and procedures
	<p>As much as is practicable, administration and conditions of year 11 & 12 formative exams and summative internal assessment exams and external assessment mock exams will mirror the conditions of the External Assessment (see External assessment administration).</p> <p>Prior to any exams, students will be notified of the time and location of exams, required materials and materials that are not permitted.</p> <p>Teachers will be required to provide the Head of Senior Secondary with hard copies of all exam materials in advance as requested, including</p> <ul style="list-style-type: none"> • administration instructions • conditions regarding permitted materials, perusal or planning time • Detailed supervision instructions for any student with an approved AARA

External assessment administration

QCE and QCIA policy and procedures handbook	Policy and procedures
<p>External assessment is developed by the QCAA for all General and General (Extension) subjects</p> <p>Section 10.1 Section 10.6 Section 10.3</p> <p>See also: <i>External assessment — Directions for administration</i> (provided to schools each year) My QCE - External Assessment</p>	<p>See the <i>QCE and QCIA policy and procedures handbook</i> (Section 10.1) and follow the <i>External assessment — Directions for administration</i> for processes, roles and responsibilities of the school external assessment (SEA) coordinator, teachers and students.</p> <p>Student responsibility Students should be familiar with the resources and expectations outlined in My QCE - External Assessment.</p>

Directions for Students

Internal Exams – Capalaba State College

You must observe the following directions as well as the school's rules.

Read the directions carefully.

IMPORTANT: if you breach any of the following directions your exam result may be in jeopardy.

1. Do not attempt to gain access to or receive information about any exam.
2. Do not allow someone else to sit an exam on your behalf.
3. Arrive at least 10 minutes before for your exam. Contact the school immediately if you will arrive late for your assessment.
4. Bring your own [approved equipment](#) (see *next page*). You may use a clear plastic container or ziplock bag to carry it in.
5. Place all prohibited materials in your bag or locker before entering the exam room. Bags must be stored to the side of the exam room.
6. Do not bring food into the exam room unless you have AARA¹ approval.
7. Follow all directions given by supervisors.
8. Line up in an orderly manner outside the exam room and follow directions regarding behaviour and equipment checks.
9. Do not enter the room until instructed.
10. Once you enter the room do not speak to anyone except a supervisor — raise your hand and wait quietly.
11. Sit at the desk identified by your place card.
12. If you have a water bottle, place it on the floor when not in use.
13. Remove your watch and place it in clear view on your desk (Note: **smart watches and fitness trackers are prohibited**). Equipment may be removed from a container or ziplock bag and placed on your desk.
14. Do not pick up any writing equipment or touch a calculator during perusal time.
15. Do not write in the response book or touch a calculator during planning time.
16. Do not engage in academic misconduct (see page 9-10). All work submitted must be your own. Do not cheat or help others to cheat. Do not look at or copy another student's work.
17. Do not ask to borrow equipment from other students. Do not communicate in any way with any other student.
18. Do not ask anyone to explain or interpret an exam question/item.
19. If you need additional materials or equipment, or need to leave the room, signal a supervisor by raising your hand and waiting quietly.
20. You will not be able to leave the assessment room in the first 40 minutes of the exam start time except in an emergency.
21. You will not be able to leave in the last 10 minutes of the assessment session except in an emergency.
22. Carefully follow the instructions written on all your exam materials.
23. Do not write or draw any offensive content on your exam materials.
24. Keep your response books intact. Do not remove any pages or parts of pages.
25. Stop writing immediately when instructed to do so by a supervisor.
26. Remain seated and silent while your exam materials are collected and checked.
27. Do not leave the assessment room until instructed by a supervisor.
28. Do not take any assessment materials with you when you leave the room — including planning paper, stimulus books and question books.

¹ Access arrangements and reasonable adjustments

Exam Equipment List

Internal Exams – Capalaba State College

Supervisors will check equipment before students enter the assessment room.

Approved equipment for all Exams

- black or blue pens
- 2B pencils, sharpener and eraser
Note: a 2B pencil is only required for multiple choice questions and drawing graphs or diagrams.
Black or blue pens must be used for all other written responses
- highlighters
- a clear plastic ruler
- water in a clear unlabelled bottle
- asthma inhaler.

You may use a clear plastic container or ziplock bag to carry your equipment if needed.

Subject-specific equipment

Subject teachers will notify students in advance of any other equipment they will need for their exam. Items may include:

- QCAA-approved scientific or graphics calculators (see below)
- Student device (see below)
- coloured pencils

QCAA-approved calculators

Only calculators approved for use in assessments are permitted.

Scientific and graphics calculators must:

- meet the requirements set out in the [Scientific calculator list](#) and [Graphics calculator list](#)
- be handheld and solar or battery powered
- be cleared of memory before entering the assessment room.

For assessments that permit the use of a non-programmable calculator (Accounting, Economics, Geography, Legal Studies), the calculator must be handheld and solar or battery powered. It should be able to perform addition, subtraction, multiplication, division, square roots and powers. It must not allow access to a computer algebra system (CAS), spellchecker, dictionary, thesaurus or translator.

Student devices

A student device is a battery-powered laptop or tablet. For assessments that require the use of a student device, students will bring their own or a device will be provided by their school. Schools should advise students of the arrangements that apply to devices for their assessments.

Students should have:

- individual access to a device on which they can listen to and/or view digital stimulus as many times as they need to throughout the assessment session
- the latest version of a media player that plays MP3 and MP4 files installed on the device
- wired earphones/headphones consistent with the guidelines for academic integrity (**Bluetooth-enabled earphones/headphones are not allowed**).

Managing Academic Misconduct

Internal Exams – Capalaba State College

Capalaba State College is committed to supporting students to complete exams while minimising opportunities for academic misconduct. The following are some examples of academic misconduct:

Types of academic misconduct	
Cheating while under supervised conditions	<ul style="list-style-type: none"> beginning to write during perusal time or continues to write after the instruction to stop writing is given using unauthorised equipment or materials having notations written on the body, clothing or any object brought into an assessment room communicating with any person other than a supervisor during an examination, e.g. through speaking, signing, electronic device or other means such as passing notes, making gestures or sharing equipment with another student.
Collusion	<ul style="list-style-type: none"> when more than one student works to produce a response and that response is submitted as individual work by one or multiple students a student assists another student to commit an act of academic misconduct a student gives or receives a response to an assessment.
Contract cheating	<ul style="list-style-type: none"> paying for a person or a service to complete a response to an assessment selling or trades a response to an assessment.
Copying work	<ul style="list-style-type: none"> deliberately or knowingly making it possible for another student to copy responses looking at another student's work during an exam copying another student's work during an exam.
Disclosing or receiving information about an assessment	<ul style="list-style-type: none"> giving or accesses unauthorised information that compromises the integrity of the assessment, such as stimulus or suggested answers/responses, prior to completing a response to an assessment making any attempt to give or receive access to secure assessment materials.
Fabricating	<ul style="list-style-type: none"> inventing or exaggerating data listing incorrect or fictitious references.
Impersonation	<ul style="list-style-type: none"> arranging for another person to complete a response to an assessment in their place, e.g. impersonating the student in a performance or supervised assessment completing a response to an assessment in place of another student.
Misconduct during an examination	<ul style="list-style-type: none"> A student distracts and/or disrupts others in an assessment room.
Plagiarism or lack of referencing	<ul style="list-style-type: none"> A student completely or partially copies or alters another person's work without attribution (another person's work may include text, figures, tables, design, information or ideas).
Self-plagiarism	<ul style="list-style-type: none"> A student duplicates work, or part of work they already submitted as a response to an assessment instrument in the same or any other subject at any time.

Consequences of academic misconduct	
For instances of confirmed academic misconduct during examinations	<p>Students will be awarded a Not-Rated (NR).</p> <p>See the <i>QCE and QCIA policy and procedures handbook</i> (Section 8.2.1 and Section 8.2.7).</p> <p>Where appropriate, the <i>Student Code of Conduct</i> will be implemented.</p> <p>All instances of confirmed academic misconduct will be documented as a behaviour incident on OneSchool.</p>